

# REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
2	06/10/19	Open	Action	05/24/19

Subject: Approving Delegation of Authority to the General Manager/CEO to Amend the Contract with Autolift Services, Inc. to add SacRT and Elk Grove Heavy Duty Lifts.

## ISSUE

Whether to approve the First Amendment to the Contract for Heavy-Duty Lifts: Annual Inspection, Preventative Maintenance, and On-Call Repair with Autolift Services, Inc. to add SacRT and Elk Grove Heavy Duty Lifts.

## RECOMMENDED ACTION

Adopt Resolution No. 19-06-\_\_\_\_, Approving the First Amendment to the Contract for Heavy Duty Lifts: Annual Inspection, Preventative Maintenance, and On-Call Repair with Autolift Services, Inc. to Add SacRT and Elk Grove Heavy Duty Lifts.

## FISCAL IMPACT

Budgeted:	Yes	FY20:	\$	11,050
Budget Source:	Operation	FY21:	\$	11,430
Funding Source:	Federal and Local	FY22:	\$	11,810
Cost Cntr/GL Acct(s) or Capital Project #:	CC 37 GL 630018	FY23:	\$	12,190
	CC 637 GL 630018			
Total Budget:	CC37 \$150,000 (Original Contract) CC637 \$53,200 (Amendment 1) CC37 \$5,850 (Amendment 1)	FY24:	\$	12,570

## DISCUSSION

Sacramento Regional Transit District (SacRT) is taking over Elk Grove e-Tran service effective July 1<sup>st</sup>, 2019, at which time SacRT will have contractual responsibility to maintain Elk Grove's 16 portable bus lifts, which must be maintained and repaired to keep them fully operational to ensure that e-Tran buses can be maintained and repaired in a timely manner. Staff wishes to add these lifts to SacRT's current heavy duty lift contract with Autolift Services, Inc. There are 3 additional pieces of SacRT owned equipment at the downtown Bus Maintenance Facility that Staff also desires to add to the contract as part of this amendment.

The contract with Autolift was awarded for \$150,000 under the General Manager/CEO's contract award authority following a Request for Quote solicitation that was publicly advertised through SacRT's eProcurement system. SacRT has obtained 5-year pricing from Autolift for the annual inspection and preventive maintenance of the Elk Grove lifts in the amount of \$31,200; Staff has also budgeted \$22,000 for on-call repairs during the term of the contract. An additional \$5,850 is

Approved:

Presented:

Final 06/15/19

General Manager/CEO

VP, Operations

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budgeted for maintenance and repair of the additional 3 SacRT lifts. The prices offered by Autolift for the additional work are the same as the competitive-bid rates. The amendment would add a 5 year total of \$59,050, putting the total contract not to exceed amount at \$209,050, which is above the General Manager/CEO's award authority.

Staff recommends that the Board approve this contract amendment.

RESOLUTION NO. 19-06-\_\_\_\_\_

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

June 10, 2019

**APPROVING THE FIRST AMENDMENT TO THE CONTRACT FOR HEAVY DUTY LIFTS: ANNUAL INSPECTION, PREVENTATIVE MAINTENANCE, AND ON-CALL REPAIR WITH AUTOLIFT SERVICES, INC. TO ADD SACRT AND ELK GROVE HEAVY DUTY LIFTS.**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, pursuant to Section 1.505 of the Procurement Ordinance, the Board finds that there was no improper procurement splitting for this Contract and an amendment is required to increase the estimated quantities due to an unforeseeable change in circumstances, without a change in the scope of work and the price remains fair and reasonable.

THAT, the First Amendment to the Contract for Heavy Duty Lifts: Annual Inspection, Preventative Maintenance, and On-Call Repair by and between the Sacramento Regional Transit District (therein "SacRT") and Autolift Services, Inc. (therein "Contractor"), whereby the scope of work is amended to add additional SacRT and Elk Grove Heavy Duty Lifts and the total consideration is increased by \$59,050, from \$150,000 to \$209,050, is hereby approved.

THAT, the Chair and General Manager/CEO are hereby authorized and directed to execute the foregoing amendment.

\_\_\_\_\_  
PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: \_\_\_\_\_  
Cindy Brooks, Assistant Secretary